



Port Huron HOUSING Commission

905 Seventh Street - Port Huron, Michigan 48060
Phone: (810) 984-3173 - Fax: (810) 984-6430

WEBSITE BIDDERS MUST DOWNLOAD OTHER PROJECT ATTACHMENTS ALONG WITH "BID SUPPLEMENT - C"

REQUEST FOR BIDS

ELECTRIC RANGE REPLACEMENT AT DESMOND & PERU VILLAGE APARTMENTS

Bids are requested to remove existing, supply and deliver/install (160) new Electric Ranges in occupied apartments at Desmond Village (721 Pine Street) and Peru Village (702 Erie Street). Non-mandatory site visit(s) can be requested & scheduled by contracting peppley@phhousing.org.

Bid Submission: Quotes will be received in the management office of the Port Huron Housing Commission, 905 Seventh Street, Port Huron, Michigan 48060 no later than 2:00 pm on October 9, 2023. Immediately thereafter a public opening of the bids will occur at the management office 905 Seventh Street, Port Huron, Michigan 48060. Questions during the bidding period shall be through email by contacting peppley@phhousing.org.

All bids shall be prepared on the provided Bid Form so that all bids are in conformity with and are based upon the entire contents of this bid package. Bids and other bid documents must be received no later than the deadline (stated above) by:

1. Hand delivery or Mailed in a sealed envelope to the Port Huron Housing Commission Management Office, located at 905 Seventh Street Port Huron, MI 48060. If the office is closed, envelopes can be placed into the after hours drop box (left of the Front Door). Submissions shall be in a sealed envelope with the Bidders firm name on the outside of the envelope and clearly labeled "Bid for Electric Ranges" to guard against accidental opening prior.

-OR-

2. Scan and email with all required documents to peppley@phhousing.org

Basis of Award: The contract will be awarded to the lowest priced/best value, responsible and qualified vendor on the basis deemed most advantageous to the Owner's best interest for this purchase.

General Scope of Work and Specifications:

1. Remove (160) existing 20" wide electric ranges and power cords from occupied apartments ,haul away and legally dispose off-site.
2. Supply, deliver and install (160) new 24" wide electric ranges with a new PH Housing approved 4' power cord into (160) occupied apartments. New Electric Ranges shall be same as previously replaced models (Hotpoint, Model # RAS240DMWW, "or equal"*).
3. Contractor will level new appliance with floor, set time, install anti-tipping devices, inspect, check & program all controls and features.

Awarded contractor will coordinate all scheduling and other details with PH Housing for delivery and installation. Each apartment will be scheduled with the Housing Commission and working hours will be anytime Monday-Friday 8am – 4pm. Caution and care should be given at all times to PH Housing property and PH Housing resident's property. If there are any work related damages they are the responsibility of the Contractor, to the approval of PH Housing.

Commissioners: Scott R Urmy - Dale Hemmila - Keely Baribeau - Natacha Hayden - Andrew Kercher



**Equal Housing Opportunity
Equal Opportunity Employer**



* Note: Port Huron Housing Commission desires to purchase this specific electric range in order to standardize with our existing stock in other apartments. For an “or equal” appliance to be considered the contractor/vendor must provide all comparable technical literature, brochures, warranty details, etc. to PH Housing by no later than 9/28/2023 through email to peppley@phhousing.org. PH Housing will then review and evaluate to make decision if the appliance could be determined as “equal.” If requested by PH Housing the vendor may need to provide a physical sample of the appliance within 5 days for PH Housing to further their evaluation. If the appliance is deemed as “equal”, an addendum will be provided to all bidders informing them of the approved alternate Electric Range for public bidding. If not determined as an equal appliance PH Housing may provide reason(s) why appliance is not accepted.

Other Requirements and Related Information

Minimum Qualifications: Minimum of 5 years previous experience, financially stable, and insured.

Contract Period: The project is anticipated to begin Fall/Winter 2023 and will work continuously until the project is completed (approx. 45 work days) and/or as agreed upon by contractor and PH Housing.

Work Related Debris: Contractor must not dispose of materials into PH Housing Dumpsters. All solid waste generated within St. Clair County must be disposed to a properly licensed solid waste facility within St. Clair County, in accordance with the 2000 update of the St. Clair County Solid Waste Management Plan.

Insurances: Contractor must supply PH Housing with a current copy of workers compensation insurance certificate, auto, and liability insurances, etc. with appropriate limits as deemed appropriate by PH Housing. It is understood and agreed that the Port Huron Housing Commission shall be listed as additional insured; all elected and appointed officials, all employees and volunteers; and boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether said other available coverage be primary, contributing or excess.

Subcontracts: List any subcontractors intended for this work:

Name of Company	Address and Phone Number	Owner’s Name

Bidding as Follows:

(PHHC is a Tax Exempt Entity)

1. Remove existing, Supply, Deliver/Install (160) new Electric Ranges at Desmond & Peru Villages (Hotpoint, Model # RAS240DMWW) \$ _____

In submitting this quotation it is understood that the right is reserved by the Port Huron Housing Commission to reject any or all bids and to award the contract as may best serve the interests of the Port Huron Housing Commission. It is further agreed that this bid may not be withdrawn for at least SIXTY (60) DAYS after the date of opening bids. There is no binding contract until approval of PH Housing Commission. The entire bid package will become incorporated by reference as material terms to the contract.

DATE: _____

SIGNATURE OF BIDDER

FIRM NAME AND OFFICIAL ADDRESS

TITLE: _____

PHONE: _____
